

## HORACE PARK BOARD MINUTES

The Horace Park Board met at 7:00 p.m. on Monday, October 26, 2020 at Horace City Hall. Members present were Julie Dahlin, Shannon Kist, Sarah Jacobson, Jason Olsen, and Wade Frank. President Frank called the meeting to order.

Commissioner Kist made a motion, seconded by Commissioner Dahlin to approve the order of agenda with the additions of Fusion Softball and Construction Engineering Agreement (Meadowlark Park). No opposition; motion carried.

Commissioner Dahlin made a motion, seconded by Commissioner Kist to approve minutes of the September 28, 2020 meeting as presented. No opposition; motion carried.

Commissioner Olsen made a motion, seconded by Commissioner Jacobson to approve the following items on the Consent Agenda – Bills (\$21,864.29) and Financial Report. No opposition; motion carried.

### **Fusion Softball**

Grant Geiszler and Jamie Compton spoke on behalf of West Fargo Fusion Softball. They committed \$7,500 (over 3 years) for Freed Park improvements.

### **Master Plan Update**

Matt Lower (Interstate Engineering) and Brian Reinarts (Confluence) gave an update on the master plan. Discussion involved current and projected parks and facilities. The final draft will be ready by the end of the year.

### **Post Issuance Debt Compliance**

Clerk Germundson presented the Post Issuance Debt Policy and Procedures. Commissioner Kist made a motion, seconded by Commissioner Jacobson to approve the Post Issuance Debt Policy and Procedures as presented. No opposition; motion carried.

### **Construction Engineering Agreement**

Jim Dahlman (Interstate Engineering) presented the construction engineering agreement for Meadowlark Park. The standard agreement is not to exceed \$131,000 in fees. Commissioner Dahlin made a motion, seconded by Commissioner Olsen to approve the agreement as presented. No opposition; motion carried.

### **Board Member Reports**

Commissioner Dahlin inquired about upcoming recreation programming options. Clerk Germundson will provide an update next month. President Frank and Commissioner Olsen reported on the recent strategic planning retreat.

**Clerk Report**

Nothing to report.

**Meeting adjourned at 8:03 p.m.**

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President Wade Frank

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Clerk Justin Germundson

11/19/20  
10:24:51

HORACE PARKS  
Claim Approval List  
For the Accounting Period: 11/20

\* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document #/	Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
72	11/05/20 83279; freed	1 Cass County Electric		141.00*				4030		451200	351		101000
	11/10/20 160739; restrooms			22.70*				4030		451200	351		101000
	11/05/20 1085070; lions			25.00*				4030		451200	351		101000
				<b>Total for Vendor:</b>	<b>188.70</b>								
73	6683465 renewal; 2012 honda	40 ND Department of Transportation		20.00				4030		451200	420		101000
				<b>Total for Vendor:</b>	<b>20.00</b>								
71	171411 10/28/20 PID 2020-1	24 Ohnstad Twichell, PC		11,691.05				5010		451000	631		101000
	20-0037-02 10/26/20 fees; 20 bonds			6,191.05*				5010		451000	631		101000
				<b>Total for Vendor:</b>	<b>11,691.05</b>								
74	45-0398842 11/02/20 overdue taxes; 3rd qtr 19	41 United States Treasury		302.49				4030		451000	220		101000
				<b>Total for Vendor:</b>	<b>302.49</b>								
				<b># of Claims</b>	<b>4</b>								
				<b>Total:</b>	<b>302.49</b>								<b>12,202.24</b>

11/19/20  
10:24:51

HORACE PARKS  
Fund Summary for Claims  
For the Accounting Period: 11/20

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Report ID: AP110

Fund/Account	Amount
4030 GENERAL FUND	
101000 Cash Account	\$511.19
5010 LOST RIVER	
101000 Cash Account	\$11,691.05
Total:	\$12,202.24

## Justin Germundson

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**From:** Leah Kelm  
**Sent:** Friday, October 30, 2020 9:53 AM  
**To:** jdahlin@cityofhorace.com  
**Subject:** Horace Park District Plans

Julie,

After further discussing my involvement with the Horace Park District for 2021 with the Executive Director of West Fargo Park District, it has been decided that it would be a conflict of interest for me to do the programming and events. I should have had this discussion before I began talk to Justin about my involvement with your Park District. This is no way should reflect poorly on him.

I would, however, still be very interested in designing and maintaining the Horace Park District website, online registration, and any forms/waivers since these would not need to be done during my regular work hours.

I would love to meet with you to discuss future plans. Please let me know if you would like to do this via phone, Zoom, or in person. I am available towards the end of next week.

Thank you,



**Leah Kelm**  
Recreation Specialist

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