



Horace City Council Meeting Minutes

The Horace City Council met on **May 21, 2018** at 7:00 pm at City Hall. Those present were Kory Peterson, John Koerselman, Sharon May, Bryan Schmidt and Brenton Holper. Dave Fenelon absent.

The Pledge of Allegiance was recited.

Mayor Peterson called the meeting to order.

The Minutes from May 7, 2018 was approved by first motion Bryan and second motion by Sharon; all in favor.

The Consent Agenda was approved by first motion Bryan and second motion by John; all in favor.

The Regular Agenda was approved by first motion John and second motion by Sharon.

Brenton Holper

- Emerald Ash Borer (EAB) Awareness Week, received the green tape to put around all Ash Trees during this week to bring awareness of these trees. We will begin recognizing the EAB Awareness Week and let the Park Board know as well, approved by first motion Sharon and second motion by John; all in favor.
- Inspection Services Proposals from Glacier Enterprises and Moore Engineering to have a part-time, on-call inspector and code enforcer to have coverage when Perry is gone to not disrupt the contractor's schedule. Glacier Enterprises is \$70/hr. where as Moore Engineering is \$110/hr. The council would like to make sure both places understand this is a part-time | on-call position and that we as a city and the inspector services are on the same page.
- Road Grading Services Proposal with Glacier Enterprises or Houkom would be \$115/hr. The City's grader year is 1993, it's getting older, if we do get more employees for Public Works dept, it would be beneficial to train before driving a grader. The council has decided that they would like to go with Houkom for part-time grading and snow removal; approved by first motion John and second motion by Bryan.
- Municipal Banking Options; received three options from Alerus, Starion, and First Community Credit Union, all banks were similar with fees, with the interest rates being 1.1%, 1.3% and 1.5% for the earnings credit. The board decided to switch to Starion with receiving better investment options, approved by first motion John and second motion by Sharon; all in favor.
- Comprehensive Plan Discussion, need to start a RFP plan, working on a transportation study with Metro COG. A comprehensive plan component could be added to the transportation study. The City needs to identify what it would like scoped out in the comprehensive plan.

Auditor Report presented the Financial Statements for April.

Ohnstad Twichell:

- Faul Acres Addition Final Plat: Public Hearing – opened at 8:14 p.m. no comments; closed at 8:15 p.m.; approved by first motion Sharon and second motion by Bryan; all in favor.



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- Faul Acres Addition Variance: Public Hearing – opened at 8:19 p.m. no comments; closed at 8:20 p.m.; approved by first motion John and second motion by Sharon; all in favor.
 - Visto Industrial 3rd Addition: Second Reading – approved by first motion Bryan and second motion by John; all in favor.
 - Vector|Forestry Ordinance: Second Reading – approved by first motion Bryan and second motion by Sharon.
 - City Administrator Ordinance: First Reading – approved by first motion John and second motion by Sharon; all in favor.
 - Resolution Amending Utility Services Fee Schedule – approved by first motion Bryan and second motion by John; all in favor. We will post the Fee Schedule up to Facebook and the Website, with the rates going into **effect by October 1, 2018**; approved by first motion Sharon and second motion by Bryan; all in favor.

Interstate Engineering:

- Consider award of Street Improvement District No. 2017 (Maple Grove Subdivision) – Two bids were received. 1 from Earthwork Services and 1 from Bituminous Paving. Earthwork Services was the low bidder. Discussion was held on awarding the contract with Alternative No. 1 to concrete line the ditches through the center of the development. Bid award was tabled to seek resident input on the alternative.
- Construction project status report – Council was updated with the status of construction projects to date.
- 2019 Park and Recreation Trails Grant application update – grant not approved for FY2019.
- Northwood|Southwood – The preconstruction conference is scheduled for 4:30 PM tomorrow May 22, 2018. Should get an updated construction schedule at that meeting.
- Water meters – Project is out to Contractor for bid, bids will be opened on June 4, 2018.

Portfolio Reports:

John: Improvement Districts – special assessments and/or fees, I think the community needs to fully understand what special assessments are and what fees if any are being presented, we need to be better at transparency in this area.

Dave: Absent

Sharon: Bean Day's Update – waiting on confirmation on band, we have a June 5, 2018 meeting.

MetroCog hired a new Director – Cindy.

Bryan: Clean-up day summary – One day, 8 trucks, 52 hours. Would like to retrieve the tons of waste that was picked up and put in Horace Happenings. Can we request lower dumpsters? Possible ramps|stairs beside the dumpsters; discuss with Paul what our options are.

Kory: Diversion Update – “Plan B” – Jim put together where original diversion was (in gray on map), 200 feet (Russ brought up).

Daycare Survey – we need to see how many daycare facilities we have in town, commercial and licensed in-home and post that to our website and FB. See what other businesses we have in the town, have a section in Horace Happenings for the businesses we have in town that are run out of the home.

FY2019 Budget – needs to be in by August 10th, start meetings in June and have it finalized by middle July.



Meeting adjourned at 9:31 pm, approved by first motion John.

Kory Peterson, Mayor

Vance Kemmer, City Auditor