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## Horace City Council Meeting Minutes

The Horace City Council met on **June 4, 2018** at 7:00 pm at City Hall. Those present were John Koerselman, Dave Fenelon, Kory Peterson, Sharon May, and Brenton Holper. Bryan Schmidt absent.

The Pledge of Allegiance was recited.

Mayor Peterson called the meeting to order.

The Minutes from May 21, 2018 was approved by first motion John and second motion by Sharon; all in favor.

The Consent Agenda was approved by first motion Sharon and second motion by Dave; all in favor. 2018 Liquor License Renewal for Big Erv's and Casey's was approved by first motion Dave and second motion by John; all in favor.

The Regular Agenda was approved by first motion Dave and second motion by Sharon.

Andrew Dullea on behalf of Michael Dullea | Lukas Croaker, Ohnstad Twichell: Conditional Use – Andrew spoke about the zone of this property, which is zoned suburban residential, and when his parents purchased this land and property they had chickens, goats, and 1 horse along with cats and dogs on their property. Presently they would like to purchase and have 2 horses, 3 cows, and about 15 chickens on the property. They would have the appropriate fencing to keep the animals in a secluded area. The properties surrounding the area are zoned suburban residential with all 3 properties housing horses.

Kevin Brennan | Vance Kemmer, City Auditor: Fireworks Permit, May 18<sup>th</sup>, 2018 was approved by first motion Dave and second motion by Sharon; all in favor.

Paul D. Laney, Sheriff | Tony Krogh, Sargent: Community Engagement Discussion, there was an incident on February 5, 2018 that Kelly Visto was at the Council meeting stating that our crew is “hunting his patrons”; which this is a false accusation, I only speak of facts as a Sheriff and would like to state that our job is to target behavior, we don't target people. I also need to give numbers at our budget meeting, will the contract stay the same or would you like to add|remove coverage in the City of Horace? The Council would like to stay at 2 Sheriff's and will revisit next year in possibly adding 1 more due to the growth.

Jesse Castle, Sheriff went over the monthly report. We had a speed trailer on Wall Ave for awhile and will be watching this area.

Rufat Agayev, Sheriff: responsible for the truck routes for the past 2 years. Noticed a few roads with 6-ton weight restriction, but the City of Horace does not have a policy for weight restrictions, therefore the officers cannot ticket. Suggest put signs up that state “No thru trucks”. Most cities shadow what the NDHP does in the county.

Mary Scherling, Cass County Commissioner | Jason Benson, Cass County Engineer: FM Diversion – went over the diversion maps that were handed out and stated that one member from the Council should ask to get on the Land Use Committee. If permit decision is approved in November it would be a 6-month



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process to select and begin, thinking next summer the Diversion will begin again and will be a 6-7 year project.

Brenton Holper, City Administrator:

- City Planner Community Development Director Recruitment Proposal,
- Backup Inspection Services: this position is budgeted, it would be a Department Head for Planning and Zoning and would also have Code Enforcement, Inspections, and will be a backup|demand driven position. This is approved to not exceed 15K by first motion John and second motion by Dave; role call is yes. We will have Moore be the backup for \$110/hr; approved by first motion Dave and second motion by John.
- Street Sweeping Proposal: 4K, need a list of streets we sweep; approved by first motion Dave and second motion by Sharon.
- 2019 Budget: we need to start setting up special meetings; Budget workshops.
- FY2018 Street Patching Quote: 50K and will come from the Highway Fund; approved by first motion Sharon and second motion by Dave; role call – all in favor.

Vance Kemmer, City Auditor: Vangaard Appraisals – start June 11<sup>th</sup>, with a scheduled finalized date of February 1<sup>st</sup>, 2020. More information to follow.

Ohnstad Twichell:

- Alivia’s Acres Addition Update: 18 depositions, Litigation, will be presenting Perry tomorrow during his deposition. Resend Final Plat and 40K to Master Construction; approved by first motion Dave and second motion by John; all in favor.
- City Administrator Ordinance Second reading approved by first motion Sharon and second motion by John; all in favor.
- WSSSt ID No. 2018-3 – Terra Gardens Improvement District Agreement; approved by first motion John and second motion by Dave; all in favor.

Interstate Engineering:

- Street Improvement District No. 2017-07 (Maple Grove) – motion by first motion Dave and second motion by Sharon, to award the base bid only to the low bidder, Earthwork Services, Inc.; all in favor.
- Improvement District No. 2017-01 (Lost River) Progressive Estimate No. 10, approved by Consent Agenda. Schedule was discussed.
- Improvement District No. 2017-02 (SSL) Progressive Estimate No. 4, approved by Consent Agenda. Schedule was discussed.
- County Road 17 Pedestrian Crossing Discussion. Solicited proposals from 6 construction companies. Received 3 we received back. Earthwork Services, Inc. had the low proposal. Motion by first motion John and second motion by Dave to award the contract to the low proposer, Earthwork Services, Inc. All in favor, motion carried.
- Improvement District No. 2018-03 (Terra Gardens):
  - Approve plans and specifications; approved by first motion John and second motion by Dave; all in favor.
  - Authorize advertisement of bids for July 10<sup>th</sup>; approved by first motion John and second motion by Dave; all in favor.



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- Manhole Rehab by the school update. (See attached photos). Discussion was had on the project and photos reviewed. Work was completed on Wednesday May 30, 2018.
  - Water Meter Replacement Update: Discussed project installation requirements. Discussion Addendum No. 1, delaying the Bid Opening to Tuesday June 12, 2018.
  - Temporary Access road to Lift Station No. 8 (Near Horace Lutheran) Access to Lift Station No. 8. Interstate Engineering will be working on a temporary access road to allow access to the lift station until the school gets build or the platted street near the lift station gets constructed. Will have more information at the June 18, 2018 meeting.

Portfolio Reports:

John: No Report

Dave: No Report

Sharon: No Report

Bryan: Absent

Kory: Diversion Update, covered by Jason and Mary.

Meeting adjourned at 10:34 pm, approved by first motion John.

Kory Peterson, Mayor

Vance Kemmer, City Auditor