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## Horace City Council Meeting Minutes

The Horace City Council met on **July 2, 2018** at 6:30 pm at City Hall. Those present were John Koerselman, Dave Fenelon, Kory Peterson, Chelsey Johnson, Bryan Schmidt.

The Pledge of Allegiance was recited.

Mayor Peterson called the meeting to order.

The Regular Agenda was approved with adjustments by first motion John and second motion by Bryan.

The Consent Agenda was approved with the Black Mountain payment to wait until next meeting to ask Vance if this amount is correct; first motion Bryan and second motion by John.

The Meeting Minutes from June 18, 2018 was approved by first motion Bryan and second motion by John.

Public comment: Steve H. asked what the process is for the cleanup and spraying along the blvd road to the west of 76<sup>th</sup> Ave. He has been

Jesse Castle | Cass County Sheriff presented the monthly report. There has been extra patrol at the intersection of County 16 and 17 due to traffic driving at high speeds. If there are individuals that come to your home to sell something, ask them for their Transient License to make sure they are truly selling a product. Any questions or concerns call Dispatch at 701-451-7660. Night to Unite is August 14<sup>th</sup> from 4-8pm at the Horace Lutheran Church.

Tree Inventory Results, Mary O'Neil, NDSU ND Forest Service presented on the Public Tree Inventory. The Ash Trees are the type of tree that will bring in the EAB disease into ND. There should be 10% for each kind of tree, after doing the inventory in Horace, the Ash Tree percentage is 40.8%. If the city and residents could get rid of the dead trees and any Ash Tree in their yard, this will help prevent the EAB disease from getting here. There is a webinar and training if anyone would be interested learning more. We will get an article up in Horace Happenings about the Tree Inventory Results and the concerns.

Brenton Holper, City Administration had a discussion on the Employee Handbook updates, there will be a draft that will be sent out to all employees and a final decision made next meeting.

Brenton Holper, City Administrator had a discussion on Council Portfolio's; Chelsey will take over the Park Board and Bean Days, Bryan is interested in the Economic Development, John is interested in MetroCOG, and there is Law Enforcement that will need to be covered also. Next meeting, we will define a list of the areas and everyone can decide then.

Brenton Holper, City Administrator presented about the Office Space Options, there were 3 quotes and we would recommend Christianson's as they have done the Fire Hall, OT, City of Fargo, and many other



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governmental offices. The budget would be for 28,000 for all new desks, walls, and some office supplies. Approved by first motion Dave and second motion by John; all in favor, 4 yes; motion carried.

Mataya Heisler, Assistant City Auditor shared the ND Public Finance Authority Confirmation Letter was approved with the loan amount of 422,000 for water meters.

Lukas Croaker, City Attorney discussed the Grass Height Ordinance, 1<sup>st</sup> Reading, allows the City to go and mow the area of grass that is over 8", over 30% of the property. We would also like to appoint certain people to send letters.

Lukas Croaker, City Attorney and Jim Dahlman, City Engineer discussed Street ID No. 2017-5 8<sup>th</sup> Ave Truck as the protest resolution determined insufficient protestors being under 5% of the area. We will get the businesses involved, City will be involved, see what the options are for funding, and re-visit this project; approved by first motion Bryan and second motion by Dave.

Jim Dahlman, City Engineer presented about Improvement District No. 2017-01: Lost River, Progressive Estimate No. 11 for consideration and approval; approved by first motion Bryan and second motion by Dave; all in favor; motion carried.

Jim Dahlman, City Engineer presented about Improvement District No. 2017-02: SSL, Progressive Estimate No. 5 for consideration and approval; approved by first motion John and second motion by Bryan; all in favor; motion carried.

Jim Dahlman, City Engineer discussed update about Improvement District No. 2017-07: Maple Grove, there will be a pre-construction meeting on Wednesday and will start soon, within the next week.

Jim Dahlman, City Engineer discussed update about County Road 17 Pedestrian Crossing near Casey's ; same contractor as the Maple Grove project, will do both at the same time, needs to be completed by mid-August.

Jim Dahlman, City Engineer discussed update about Improvement District No. 2017-08: Northwood & Southwood Drive, paving complete.

#### Portfolio Reports:

John: No Report

Dave: Community Director position has been posted and is open through July 29, 2018.

Chelsey was born and raised here and happy to be on the Council.

Bryan presented on NDMoves, this will be July 16, with a rain day of July 17. Horace Streets Alive will be held Sunday, July 22. We are trying to have an event once a month. Water Meter Update, Heath Department Letter needs approval, packet will be mailed tomorrow.

Kory discussed on the Diversion, in July there will be a public comment, need to look up when this is DNR and what they are thinking. Southern By-pass Discussion on 100 to Kindred to I-29, we have expressed our concerns.



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Meeting adjourned at 9:03pm; approved by first motion Bryan.

Kory Peterson, Mayor

Vance Kemmer, City Auditor