



Horace Special City Council Meeting Minutes

The Horace City Council met on March 19, 2020 @ 4:45pm at Horace City Hall. Those present were Mayor Kory Peterson, Councilmember Bryan Schmidt, Councilmember John Koerselman, Councilmember Dave Fenelon. Others present included: Jim Dahlman, Brenton Holper and Barrett Voigt.

Mayor Peterson called the meeting to order.

Agenda Item #3: Approve Special City Council Meeting Agenda

Motion: Approve the regular agenda.

1st Motion: Councilmember Schmidt

2nd Motion: Councilmember Johnson

Action taken: All in favor, none opposed. Motion carried.

Agenda Item #4: Public Comment

No Comments

Agenda Item #5. Coronavirus (COVID-19) Discussion | Lukas Croaker, City Attorney and Brenton Holper, City Administrator

Mr. Croaker presented a COVID-19 Emergency Declaration and explained how this impacts the City of Horace. The COVID-19 Emergency Declaration was declared by Mayor Peterson.

Motion: Declare and consent the Emergency Declaration for COVID-19.

1st Motion: Councilmember Fenelon

2nd Motion: Councilmember Schmidt

Action taken: All in favor, none opposed. Motion carried.

Mr. Croaker presented a resolution for adopting emergency public hearing alternatives where the City can have City Council meeting via phone or web conferencing capabilities.

Motion: Approve resolution adopting emergency public hearing alternatives.

1st Motion: Councilmember Schmidt

2nd Motion: Councilmember Johnson

Action taken: All in favor, none opposed. Motion carried.

Mr. Holper provided an update to the City Council on recent measures taken by the State regarding COVID-19. Councilmember Schmidt requested that the City does not shut off water, charge late fees, and allow payment plans when necessary during the state of emergency.

Motion: During the state of emergency, not to shut off water connections, charge late fees, and to allow payment plans when necessary.

1st Motion: Councilmember Schmidt

2nd Motion: Councilmember Fenelon

Action taken: All in favor, none opposed. Motion carried.



Agenda Item #6: Credit Card Transaction Service Fee | Brenton Holper, City Administrator

Mr. Holper requested City Council approval to implement a 3.5% service/processing fee for all credit card transactions. For utility bills, this would be effective June 1, 2020. For all other items, this would be effective immediately. This is intended to cover the City's costs for expenses tied to accepting credit cards as a form of payment.

Motion: Implement a 3.5% service/processing fee for all credit card transactions, effective immediately with the exception to utility bills which would be in effect starting June 1, 2020.

1st Motion: Councilmember Fenelon

2nd Motion: Councilmember Schmidt

Action taken: All in favor, none opposed. Motion carried.

Agenda Item #7: Adjourn

Motion: Approve meeting adjourn.

1st Motion: Councilmember Schmidt

2nd Motion: Councilmember Johnson

Action taken: All in favor, none opposed. Motion carried.

Next Regular Meeting is April 6, 2020 at 5:34 pm